



Office of the Principal

PANDU COLLEGE

(Autonomous)

PANDU, GUWAHATI-781012



E-mail: principal@panducollege.ac.in

panducollegepc@gmail.com

Website: www.panducollege.org

Dr. Sanchay Jyoti Bora, M.Sc. Ph. D
Principal

No. PC(G)/NF/2025/

Date: 27-08-2026

NOTICE

This is to inform all eligible students of **FYUGP B.A./B.Sc. 3rd and 5th Semester (Regular Batch)** who received **free admission in the previous year** but are now required to pay admission fees due to **backlog results** can apply for a **50% refund of their admission fees as per Govt. Letter No. E-413540/2026/223, dated 10-08-2026.**

Eligible students must submit a normal application to the **Principal, Pandu College**, for a refund **on or before 10 September 2026.**

Documents Required

1. Previous admission receipt
2. Ration card
3. Present-year admission receipt
4. Front page of the self-bank passbook

Students are asked to submit the application along with photocopies of the above-mentioned documents within the specified deadline.

Principal

Pandu College, Pandu

N.B.: Attached herewith the Application form for Refund

To

The Principal

Pandu College

Pandu, Guwahati, Assam

Subject: Application for 50% Refund of Admission Fee

Respected Sir,

I respectfully request you to kindly refund **50% of my admission fee** as per **Government Letter No. E-413540/2026/223, dated 10-08-2026.**

I had received free admission in the previous year, but due to my backlog result, I am required to pay the admission fee this year. I am a student of **FYUGP B.A./B.Sc. 3rd/5th Semester.**

I am submitting the required documents along with this application for your kind consideration. I, therefore, request you to kindly process my **50% admission fee refund.**

Thank you.

Yours faithfully,

Name: _____

Class: _____

Roll No.: _____

Bank Details

Account Holder Name.: _____

Bank A/C No.: _____

Branch Name: _____

IFSC Code: _____

Enclosures

1. Previous admission receipt
2. Ration card
3. Present-year admission receipt
4. Front page of self-bank passbook