



Office of the Principal
PANDU COLLEGE

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Dr. Sanchay Jyoti Bora, M.Sc. Ph. D
Principal

No. PC(G)/NF/2025/

Date: 09-08-2025

**HS 2nd Year Registration Correction Notice
(Registration Year: 2024–2025)**

All Regular students of HS 2nd Year (Arts/Science/Commerce) are hereby informed that the registration correction process for the academic year 2024–2025 has been initiated by the Assam Higher Secondary Education Council (AHSEC).

Students are advised to carefully verify the details on their HS 1st Year Registration Card already received from AHSEC. In case of any correction (Name, Stream, Date of Birth, Gender, Subject Combination, etc.), they must submit the necessary correction requests to the office on or before the last date.

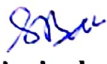
- Last Date of Correction Form Submission: 05-09-2025

Required Documents for Correction:

- RECOMMENDATION LETTER (attached with this notice)
- Photocopy of the HS 1st Year Registration Card
- Pay Correction Fee: ₹200
- Payment mode- UPI & Debit Card only
- Supporting documents (if required): Birth Certificate, Admit Card, etc.

Important Notes:

- No correction requests will be entertained after 05-09-2025.
- Ensure all corrections are accurate, as the corrected data will appear in your final HS Marksheet and Certificate.


Principal

Pandu College, Pandu
Principal
PANDU COLLEGE, PANDU
Guwahati-12, Assam.



RECOMMENDATION LETTER
(Submitted by the Principal/HOI from which the registration is done)

To,

The Secretary,
Assam State School Education Board, Division-II, Bamunimaidam, Guwahati-21

Subject- Prayer for correction in the Registration Certificate.

Sir,

Referring to the subject cited above I would like to request you to kindly correct the Registration data of the below mentioned student.

NAME OF THE STUDENT		
REGISTRATION NUMBER / SESSION		
INSTITUTION NAME & CODE		
FOR STREAM CORRECTION	PREVIOUS STREAM	STREAM TO BE CORRECTED AS
FOR SUBJECT CORRECTION	SUBJECT(S) AS PER REGISTRATION CERTIFICATE	SUBJECT(S) TO BE CORRECTED IN THE REGISTRATION CERTIFICATE
	1.	1.
	2.	2.
	3.	3.
	4.	4.
	5.	5.
	6.	6.
FOR PHOTO CORRECTION	PASTE THE CORRECT PHOTOGRAPH HERE NB: PHOTO MUST BE FULLY ATTESTED BY THE PRINCIPAL WITH SEAL Put the Correct Signature in the box below	
FOR MEDIUM CORRECTION (Please mention the medium to be corrected as)		
FOR GENDER CORRECTION (Please mention the Gender to be corrected as)		

Declaration by the Principal:

I do hereby declare that the student above is attending class in HS 2nd Year in the above stream and subject(s) to be corrected in the Registration Certificate. Further, I do hereby declare that the data furnished above are true and in case of any misrepresentation or at any stage if the furnished data are found to be false, I shall be held responsible.

PLACE:
DATE:

SEAL & SIGNATURE OF THE PRINCIPAL/HOI
(Institution through which the registration is done.)